

# Camp Is Good

**Smoky Mountain Christian Camp**

**[www.smccamp.com](http://www.smccamp.com)**

PO Box 116  
145 Church Camp Rd  
Coker Creek, TN 37314  
(423) 261-2197  
[clarkbnj9@aol.com](mailto:clarkbnj9@aol.com)

# **SMCC Policy and Procedure Manual**

## **Basic Camp Information** (By-Laws will be in Appendix A)

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- Organizational Structure
- Position Descriptions
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## Mission Statement

Smoky Mountain Christian Camp exists to glorify God and to advance His kingdom by providing churches, missions organizations, and other individuals and groups with a high quality venue for summer camp programs, spiritual retreats, worship services, meetings, and other team building events.

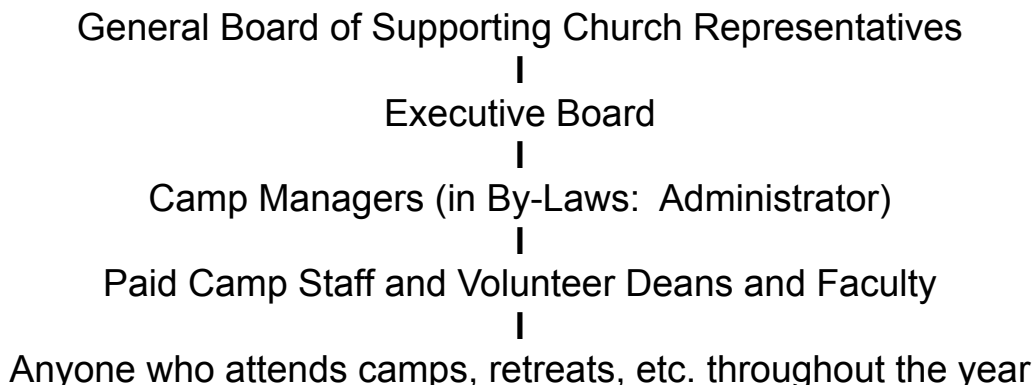
More simply: *We provide a great place for God to do amazing things.*

**To that end, our facilities are designed and maintained to facilitate:**

- 1) Solitude, retreat, and reflection
- 2) Spiritual and physical education and challenges
- 3) Evangelistic and benevolent services and activities
- 4) Unique, focused worship experiences

While SMCC does not seek to limit the use of its facilities to churches and organizations within the Restoration Movement, it does 1) actively promote the churches and organizations within said movement, and 2) reserve the right to refuse use by organizations and individuals who oppose the most central elements of our faith. These elements include belief in the Bible as the inspired Word of God; salvation and the indwelling of the Holy Spirit attained through faith, repentance and baptism and leading to a life of obedience to all Jesus' teachings; a passion for active, worldwide evangelism based on Jesus' commands and the example of the first century church; and a plea for unity based on scripture rather than any specific creeds, traditions, or denomination/organizational allegiance.

## Organizational Structure



## **SMCC Staff Job Descriptions**

### **Camp Managers** (in By-Laws: **Administrator**)

1. Serve as liaison between SMCC and all its supporting churches, Bible colleges, individuals, and campers. This includes a) overseeing all reservations of the camp facilities and b) promoting the camp through personal appearances, newsletters, and all other available media
2. Make sure all facilities and equipment stay ready for use when needed. Make repairs and improvements as needed or required throughout the year and weekly during the camp season.
3. Hire, supervise, and fire other camp staff as needed, including a camp cook, kitchen staff, maintenance assistants, and lifeguards.
4. Work closely with both paid staff and volunteer faculty to facilitate safe and effective programs during the summer and as needed. This includes making sure all necessary legal forms (e.g., health inspection of the kitchen), licenses (e.g., current lifeguard certifications) are up to date and that all kitchen personnel have had medical examinations prior to the camp season.
5. Recruit, equip, and train summer faculty--especially deans. This includes at least one scheduled dean's meeting, each year.  
(NOTE: Does the BCE still exist and/or provide curriculum?)
6. Make or supervise all food purchases (including canteen snacks).
7. Maintain all recreational equipment and provide/supervise an orderly system of checking it in and out and keeping it available and usable.
8. Oversee and facilitate the sanitation of the camp, including cleaning and maintaining as needed; making sure cleaning and basic restroom supplies are always available in camp housing; supervising staff, volunteers, and campers when they clean; and regularly removing all waste (and/or overseeing this process).
9. Create clear plans for dealing with injuries and other medical issues during a camp week, retreat, etc.--both those treatable on sight and those that require evacuation.

### **Office Manager** (In By-Laws: **Secretary**)

1. Receive and process registration and fees.
2. Answer phone calls, emails, etc. as needed.
3. Assist Cook, Camp Nurse, etc., as needed to order food and medical supplies, handle receipts, etc.

## **Cook**

While this is presently a paid staff position, this role can also be fulfilled when needed by temporary paid staff and/or volunteers.

1. Plan and implement menus throughout the summer and when needed for retreats, etc. (including packed meals for adventure campers).
2. Be responsible for the cleanliness of the dining area and the kitchen.
3. Help supervise the kitchen volunteers.
4. Help maintain proper relationships and teamwork between the kitchen crew and the other staff, faculty, and campers.
5. Fit the meals to the camp and retreat schedules as they need.

## **Camp and Wilderness Staff (Paid and Volunteer)**

1. Participate in the weekly schedules as set by the cook, manager, and/or deans, unless illness prevents.
2. Stay on the campgrounds except with permission from the camp manager. Staff will be housed separate from campers when possible, and designated staff quarters are off limits to campers at all times.
3. Be respectful of fellow workers, camp staff, faculty, and campers. Camp staff are subject to the same rules as the campers and faculty.
4. Perform all duties specific to their jobs, e.g., Kitchen staff will help cook, serve, clean, wash dishes, etc. and report to the cook.
5. The camp manager will designate one staff person each summer as the staff's team leader. He/she will help the camp manager, the deans, and the faculty communicate and coordinate with the staff. He/she will also have authority to make sure the staff follow the camp rules and keep up with their respective jobs and responsibilities.

## **Lifeguard**

1. Receive, renew, and/or maintain current, legal certification.
2. Be at least 18 and mature enough to a) be the master of the situation, b) steadfast in enforcing the rules, and c) tactful in handling disciplinary problems.
3. Be present during all swimming activities. While on duty, he/she must limit his/her own swimming, conversation or other activities.
4. Be responsible to the manager and deans. The lifeguard is required to abide by each week's schedules unless illness prevents.
5. Stay with the other summer staff and help out when and where needed when not on duty.

## **Nurse**

1. Administer and log all medications given to campers, faculty, and staff. This includes all medication brought by campers or faculty, who are required to report and turn these in at the beginning of the week.
2. Stay aware of the general health condition of the campers, faculty, and staff (respiration problems, sore throats, skin disorders, etc.).
3. Review medical forms of all campers and faculty each week and inform the camp dean of any health conditions that could affect participation.
4. Inform the camp manager, office manager, and the dean of serious illness or injury requiring the care of a physician.
5. Communicate with the chosen medical facility whenever transporting a camper, faculty, or staff member. Send a copy of the person's signed medical release and an insurance form from the camp.
6. Isolate, care for, and facilitate cleaning up after any person with suspected communicable disease.
7. Work with the office manager and anyone else necessary to make sure all basic medical supplies are always available and in order, including portable first aid kits for all adventure and wilderness trips.

## **Deans**

1. Sign up by talking to the camp manager/administrator.
2. Obtain a copy of the Dean's Handbook and follow the directions contained within.
3. Be responsible for the program, schedule, and staffing for the week that he/she signs up to dean.
4. Be responsible for the safety, learning, and conduct of the faculty and campers, during the week.
5. Communicate with parents when needed (e.g., sickness, a decision made, medical treatment required, disciplinary action needed, etc.)

## **Faculty**

1. Be at least 18 years old and submit to a police background check. Use of up to four Junior Faculty (under 18) is encouraged, but while they may act as regular faculty (e.g., lead small groups, enforce rules, etc.), there must still be two adult faculty in the dorms at night.
2. Be responsible to the dean and camp staff where needed and especially in whatever specific responsibilities he/she commits to fulfill.
3. Supervise the campers at all times, encourage safety and good conduct, report injuries and illness, and provide discipline as needed.
4. Oversee the daily cleanup of the dorms and campgrounds.

## **Emergency Services Contact Information**

In case of illness or injury, campers and faculty should notify the camp nurse as soon as possible. In case of serious injury, send someone to get the camp nurse before moving the victim. Parents must be notified of any serious medical conditions, transportation, etc., and the camp staff must also be informed and/or involved.

### **Nurse**

While this could become a paid staff position eventually, at present this is a week-by-week position. This volunteer faculty person will be recruited by each dean and the campers will be made aware of who he/she is and how to reach him/her.

### **Registered Nurses Living Nearby**

Scott and/or Rachel Williams	423-261-2904
Debbie Clark	423-261-2329

### **Emergency Services Available**

Ambulance	423-253-2220
Fire Department	423-261-2424
Daytime ER:	Chota Community Health Service 423-253-6532 412 Hunt St., Tellico
Nighttime ER:	Sweetwater Hospital 423-213-8573 304 Wright St, Sweetwater

### **Camp Personnel**

Managers (Administrator?)	Billy Clark	423-261-2197
	Bill Clark	423-261-2329
Secretary	Jennifer Clark	423-261-2197
Cook	Christana Tucker	423-261-2595

# Dean's Handbook

Registration  
When To Arrive  
Basics to Bring to Camp  
Baptisms and Decisions  
Phone Use  
Basic Christian Conduct Required  
Early Check-Out Policies  
Leaving Camp During the Week  
Evaluation Forms  
End of the Week Responsibilities  
Summer Staff  
Faculty

Dear Fellow Servant of the Lord Jesus Christ,

Thank you for your willingness to serve the Lord and the campers at Smoky Mountain Christian Camp!

This handbook is presented to you for the purpose of helping you to understand the organization of Smoky Mountain Christian Camp, the responsibilities of camp personnel, and the policies for the everyday running of camp. It's crucial that you understand and help us enforce everything in these pages. If you have any questions not answered here, please call the camp at 423-261-2197.

A week of camp can have more impact in the life of a young person than an entire year of faithful church attendance. As faculty and staff at SMCC, we must be unified and supportive of each other for God to work freely. God will supply if we commit to being his channel of blessing.

Please pray regularly and fervently for the week of camp in which you will be involved. Join us in asking God to guide you, to prepare you for the week, and to speak to every camper, that He might be glorified by everything happens while you are here. And please remember with us that the quality of our ministry depends on our imitation of Christ's humble servant heart (Phil. 2:1-11). Pray with us that our service together will produce eternal results in the lives of the young people who come to your week (1 Cor. 3:10-17)!

In His Service,

*Billy*

Billy Clark, Camp Manager

# **Camper and Faculty Information**

## **Registration**

Those who prefer to register by mail or in person may download a .pdf version of all necessary forms and print as many copies as they need. Churches are encouraged to keep some printed Registration Forms available during camp season, and the camp will provide printed forms during Registration, each week.

Churches and campers may also register and pay completely online. Payment deadlines, early payment discounts, and any other periodical incentives are detailed online, as well as on the printable forms.

## **When to Arrive**

Campers may not be dropped off until 4:00p, when Registration and Orientation begin. (Each week's faculty is expected to arrive at camp no later than 3:00p for their own Orientation and to prepare for the campers' arrival). Campers and their families are welcome to arrive earlier than that to visit, explore the camp, etc., but parents must remain on site (with their child still completely under their care) until he/she is registered and Orientation is completed.

## **Basics to Bring to Camp**

Durable, comfortable clothes, a modest swimsuit, bedding, towels, and a large plastic bag for laundry; soap and toiletries; a Bible, pens, pencils, and paper (a journal is ideal); plus any needed medications. Cameras are welcome--but YOU are 100% responsible for them. Though giving is not required and some free snacks are always available, we also recommend bringing money for missions giving and for Canteen snacks.

## **Baptisms and Decisions**

All spiritual decisions made at camp will be documented. Should a student request baptism, the faculty that camper talks to will make certain that the camper's parents and/or legal guardians have been contacted and given approval given before agreeing to perform a baptism. Parents are not required to be present for baptisms at camp, but their presence is strongly encouraged, and any desire for the campers to be baptized at their home church instead of at camp will be honored.

## **Phone Use**

The camp has only one phone line available to campers and faculty. This phone is for business and emergency use, and faculty should limit personal phone calls on the camp phone. Personal phone calls by campers or faculty should be kept as short as possible (five minutes *maximum*).

## **Basic Christian Conduct Required**

In addition to the posted camp rules, students will be asked to sign a code of conduct. These values will be enforced as follows:

Female faculty will ask female campers to change if they believe the campers' outfits are provocative and/or overly revealing, and shorts and/or shirts may be required over even one-piece suits if deemed necessary. Male faculty will ask male campers to change if necessary, as well. All faculty should encourage campers to dress (or go back and change) into clothes that allow them to participate better in scheduled activities.

All medications must be turned in to the camp nurse, and there will be no tolerance for substance abuse by campers or faculty while at camp.

Lies, gossip, name-calling, and other verbal abuse will not be tolerated and will be treated in the same way as the use of profanity, vulgarity, etc. No physically violent behavior will be tolerated.

Positive, casual, healthy, safety-related, and reassuring forms of touch are encouraged at camp (e.g., high fives; short, friendly hugs; holding hands or arms on shoulders during prayer, pats on the back, etc.). Limited PDA (e.g., holding hands) may be permitted at individual deans' discretion, but no sexual or suggestive touch of any kind (including kissing) is permitted.

Agreement to abide by these basic guidelines is non-negotiable, and they apply to the faculty as well as the campers. Those not willing to comply should make that choice at registration or before and simply not attend Smoky Mountain Christian Camp.

## **Early Check-Out Policies**

If a camper must leave early, this must be documented (see the Early Release Form). The deans should make Early Release Forms available with the Registration Forms, and the Registration Team will provide them at registration.

Make sure the campers are checked out by pre-approved adults, preferably their parents and/or legal guardians. If there is any doubt for any reason, talk to the camper and other faculty, check picture ID, and/or check with the child's parent or legal guardian themselves to make sure.

## **Leaving the Camp During the Week**

All campers and faculty are expected to stay on the camp grounds for the duration of camp and/or participate fully in the scheduled off-campus trips. No camper may come and go at will--even if he/she drove his/her own vehicle. Each dean is free, however, to make rare exceptions when necessary and/or send faculty members on errands, etc., when needed.

## **Evaluation Forms**

Evaluations help make camp better each year. The dean should have each faculty member (including himself/herself) complete an evaluation form at the end of each week of camp.

## **End of Week Responsibilities**

Before leaving at the end of the week, the dean must make sure that the camp is clean and that all campers are accounted for. Cleaning guidelines are attached to this document and posted all over camp.

## **Summer Staff**

The camp manager will hire and/or appoint as a few people to serve all summer long. These staff (see Procedures Manual) will have specific jobs including maintenance (mowing, minor repairs, etc.), kitchen (cooking, cleaning, washing dishes, etc.). The camp manager will also appoint one of these as the staff team leader. Like the faculty, all summer staff will be at least 18 and submit to a police background check and be subject to all the camp rules. Like the CCCR staff and kids, these staff will be expected to not disrupt any camp activities, but will be welcome to participate in worship and various activities with permission from the staff team leader and the dean. If possible, their housing will be separate, and campers will not be allowed in any designated staff housing.

## **Faculty**

Each dean is responsible to recruit his/her own faculty team (roughly 15 people; we require at least a 1:6 ratio of faculty to campers). Faculty (including speakers, worship leaders, etc.) attend free, they do have to register and submit to a background check (see Faculty Registration Form). Junior faculty (younger than 18) may be used provided that 1) they are always supervised by screened adult faculty members, and 2) they are at least three years older than the oldest students at that week at camp.

Each faculty team must include a Nurse, and this person should at least be a First Responder.

The dean is responsible for informing the faculty of their roles and responsibilities and may add specific ones at his/her discretion. Some minimum expectations include the following:

- 1) There must be at least 2 adult faculty in each dorm every night. (While junior faculty may help maintain discipline, lead late night Bible studies, etc., they cannot be held as responsible as screened adult chaperones.) At the dean's discretion, parent volunteers may help out and/or stay with their kids during children's weeks, but they do not count as faculty.
- 2) No faculty are permitted to be alone with any campers at any time. They may talk to them one on one outside or at the far end of buildings (within easy sight of passersby and/or those already in the area), but they may not be alone in completely private places.
- 3) Faculty must remember that they are at camp for the benefit of the campers, and should actively engage in all camp activities unless medically and/or physically unable.

## **Discipline Guidelines**

The baseline, posted rules are not negotiable. They are designed for student safety and camp effectiveness, and each dean is responsible for both communicating and enforcing them. Each dean, however, does set the tone for his/her own week of camp and is encouraged to add additional rules, make schedule changes, etc., as needed.

Warning Level I – When a student is observed in a violation of the rules, a faculty member in the immediate area should issue a gentle but firm verbal reminder to the student.

Warning Level II – If the camper persists and/or the initial action is bad enough, a faculty member will take the camper to the dean. The dean will then issue a warning and/or restrict privileges at his/her discretion.

Warning Level III – If the camper persists and/or the initial action is bad enough, the dean will contact the camper's family and have them come get the camper at their own expense.

If a camper arrives at camp with an item prohibited by the camp rules, that item should be confiscated immediately, and this will count as a first warning. Campers may also willingly turn in items of value for safe keeping, but this must be documented. Locking these items in vehicles belonging to members of their home churches is the ideal first choice, and faculty may even lock up certain medications in their vehicles with the nurse's permission. In the event that the confiscated item is of a dangerous nature (a weapon or an explosive) or illegal (e.g., an illegal drug, a prescription drug being used illegally, tobacco, or alcohol) the camper's sponsors and parents must be contacted, as well as the local authorities and camp manager. Depending on the situation and the discretion of all involved, some instances may not require disciplinary action, but it is illegal to not report these situations.

Again, all discipline should be firm, fair, and consistent, and campers should be sent home only as a last resort. If the dean is unsure about how to deal with any discipline situation, he/she may contact the camp manager. There will be no tolerance whatsoever for faculty violating camp rules, and any faculty member who does something illegal will be prosecuted to the full extent of the law (see Allegations of Abuse).

## **Allegations of Abuse**

While strict adherence to the policies above will prevent any possibility of physical, emotional, verbal, or sexual abuse...

- 1) Any accusation of any kind of abuse will be taken seriously and investigated. False accusations will be dealt with as an offense in and of themselves and dealt with accordingly.
- 2) Any actual abuse discovered will be dealt with in cooperation with local law enforcement, and the immediate families of all concerned will be contacted and consulted before anything is made public.
- 3) Unless a victim and his/her family were to expressly refuse to prosecute, any crime committed on camp property will be prosecuted to the full extent of the law.

## **Injuries, Illnesses, and Related Legal Issues**

The camp manager is responsible to make sure the camp's facilities stay not only in working order but in compliance with any relevant legal guidelines, requirements and/or inspections from the Health Department, the camp's insurance providers, etc. This includes the ropes course and all related equipment, the kitchen facilities, the canoes, the rope swing, etc. All necessary signage (e.g., Swim At Your Own Risk) will be kept current, all necessary repairs and maintenance will be done, and when necessary, certain equipment and/or areas will be made unavailable until they are brought up to the required safety standards.

The camp manager should also investigate provide all necessary signage for fire safety, disaster protocols (e.g., hurricanes, tornadoes, floods, etc.).

## **Dealing with the Cherokee Christian Children's Ranch**

While the extended Reaves family's kids are welcome as campers in the age-appropriate weeks and will occasionally be able to help out in various ways, they will otherwise remain separate from the campers. As long as they do not distract campers or faculty from what is supposed to be happening, deans may allow them to participate in various activities, worship, etc., as desired.

# **Cleaning Guidelines**

**Cleaning supplies are provided in each main building, and additional supplies are provided in the Dining Hall.**

## **Chapel**

- Take out the trash and replace clean trash bags
- Stack chairs neatly
- Turn off all sound and video equipment
- Sweep and mop floor

## **Cabins and Dorms**

- Scrub sinks, countertops, and toilets
- Clean mirrors
- Clean out shower stalls
- Sweep and mop floors
- Take out the trash and replace clean trash bags
- Take all “forgotten” items from the dorm to the Dining Hall.

## **Dining Hall**

- Sweep and mop floor
- Take out the trash and replace clean trash bags
- Clean and neatly rearrange all tables and chairs.

## **Grounds**

- Canvas grounds and dispose of all trash
- Put all sports equipment in the sports shed
- Turn canoes over and put life jackets and paddles in the dock shed

# 2009 Results Report

Dean \_\_\_\_\_  
Age Group \_\_\_\_\_  
Dates \_\_\_\_\_

## Missions Giving

Name of Mission \_\_\_\_\_  
Contact Person \_\_\_\_\_  
Address \_\_\_\_\_  
Amount \_\_\_\_\_

## Baptisms/Decisions

Name \_\_\_\_\_  
Home Church \_\_\_\_\_  
Decision Made \_\_\_\_\_  
Phone Calls \_\_\_\_ Yes  
Other Action \_\_\_\_\_

Name \_\_\_\_\_  
Home Church \_\_\_\_\_  
Decision Made \_\_\_\_\_  
Phone Calls \_\_\_\_ Yes  
Other Action \_\_\_\_\_

Name \_\_\_\_\_  
Home Church \_\_\_\_\_  
Decision Made \_\_\_\_\_  
Phone Calls \_\_\_\_ Yes  
Other Action \_\_\_\_\_

Name \_\_\_\_\_  
Home Church \_\_\_\_\_  
Decision Made \_\_\_\_\_  
Phone Calls \_\_\_\_ Yes  
Other Action \_\_\_\_\_

**See the camp secretary for additional decision forms.**

## 2009 Faculty Evaluation Form

Thank you for serving young people with us! Your thoughts are valuable to us as we strive toward excellence. Please take a few minutes to complete the following evaluation.

### Camp Week You Participated In:

Age Group: \_\_\_\_\_

Dean: \_\_\_\_\_

Wilderness / Adventure Y / N

### Please rate the following (10 is lowest; 1 is highest):

Theme / Teaching: 10 9 8 7 6 5 4 3 2 1

Comments:

Worship: 10 9 8 7 6 5 4 3 2 1

Comments:

Recreation Activities: 10 9 8 7 6 5 4 3 2 1

Comments:

Schedule 10 9 8 7 6 5 4 3 2 1

Comments:

Faculty: 10 9 8 7 6 5 4 3 2 1

Comments:

Meals: 10 9 8 7 6 5 4 3 2 1

Comments:

Facilities: 10 9 8 7 6 5 4 3 2 1

Comments:

### In your opinion...

What was the best thing about camp, this year?

What was the thing you would most like to see changed next year?

Any other questions or comments...

# Smoky Mountain Christian Camp Early Release Form

Student Name \_\_\_\_\_

Time Leaving \_\_\_\_\_ Date Leaving \_\_\_\_\_

Church Attending with \_\_\_\_\_

Reason For Leaving \_\_\_\_\_

Person Picking Up Student \_\_\_\_\_ DL# \_\_\_\_\_

Parent Signature \_\_\_\_\_

Phone # \_\_\_\_\_

Dean's Signature \_\_\_\_\_

# Dean's Checklist

## November:

- \_\_\_\_\_ Nail down the date of your week of Camp
- \_\_\_\_\_ Develop a theme for your week of Camp

## January:

- \_\_\_\_\_ Meet with assistant deans and Billy
- \_\_\_\_\_ Develop promotional strategies
- \_\_\_\_\_ Select and begin screening and training faculty
- \_\_\_\_\_ Select a mission to support and contact them

## March:

- \_\_\_\_\_ Submit a tentative schedule and faculty list
- \_\_\_\_\_ Develop programs and communicate with faculty

## May:

- \_\_\_\_\_ Submit confirmed schedule and faculty list
- \_\_\_\_\_ Confirm all plans with the worship leaders, teachers and faculty
- \_\_\_\_\_ Accumulate supplies needed for the week of camp

## First Day of Camp:

- \_\_\_\_\_ Check in with SMCC staff
- \_\_\_\_\_ Prepare facilities for use (set up, decorate, post schedules, etc.)
- \_\_\_\_\_ Be available to answer questions during registration
- \_\_\_\_\_ Hold a faculty meeting to make sure the entire team understands and is still committed to abiding by and enforcing all policies, is prepared, etc.
- \_\_\_\_\_ Hold a camper orientation, discuss camp boundaries, rules, schedule, clean up after meals, dorm cleanliness, etc.

## Last night of Camp:

- \_\_\_\_\_ hold a faculty meeting
- \_\_\_\_\_ delegate clean-up responsibilities
- \_\_\_\_\_ have faculty complete evaluations

## Before you leave Camp:

- \_\_\_\_\_ meet with Bill and Billy to check-out
- \_\_\_\_\_ cleaning completed

# Camp Rules

1. Participate in all scheduled activities!  
(Unless the Camp Nurse says you can't.)
2. Stay on the campgrounds for the duration of camp.  
(Adventure campers must stay with their group when off campus.)
3. Stay in the dorms after Lights Out.  
(This includes at least two faculty per room!)
4. Don't take food or drink into the dorms.  
(Bugs, rodents, and snakes love that stuff. Keep them outside!)
5. Turn in all medications to the Camp Nurse.  
(And report all illnesses and injuries to the Camp Nurse immediately.)
6. Do nothing illegal or immoral.  
(No weapons or illegal substances. See Code of Conduct below.)
7. Don't go barefoot.  
(Proper footwear helps you avoid snakebites and needless injuries.)
8. No explosives or weapons.  
(Talk to your dean if you have a question about pocket knives, etc.)
9. Wear your wristbands at all times.  
(Visitors are welcome but must check in and not interfere.)
10. Stay in groups of three or more. No exceptions.

## Code of Conduct

As a camper at Smoky Mountain Christian Camp, I pledge to show respect to God, to my faculty, and to my fellow campers by obeying the posted camp rules. In addition, I will dress modestly in clothes appropriate for the planned activities. I will not use or handle any illegal substances or misuse medications of any kind. I will speak respectfully and will not use gossip, profanity, threats, or any other form of verbal abuse. I will only touch others in appropriate ways and will not use obscene gestures or any form of violence. I will do all I can to treat others like I want to be treated. I also understand that if I do not follow these rules, the camp has the right to have my parents come get me at their own expense.

Sincerely, \_\_\_\_\_ Date \_\_\_\_\_